OSAKA INTERNATIONAL SCHOOL
College Application Cover Sheet

Please complete and submit one of these forms each time you turn in an application. This form is used to assist the Counseling Office in tracking which documents should be submitted with each of your applications.

Ö **Your Name**: _____

Ö **College or University <u>Name and address</u>**:
Please complete this section even if an envelope is provided in case follow-up correspondence is required.

_____
_____
_____
_____

Ö **What "Major" did you indicate on this application?** _____

Ö **Are you using the "Common Application" for this school: Yes No?**

Ö **Indicate which of the following are required for this specific application**

þ if required		**Counseling Office Use Only**
þ	Application form – Use a paperclip to attach it behind this sheet	
¨	Transcript – OIS's "School profile" is also included with a transcript	
¨	School report – only tick this if the application included a report form	
¨	Application fee – Online Check Credit Card Amount _____	
¨	Essay(s). If more than one, how many? _____	
¨	Counselor recommendation	
¨	Teacher recommendation – Written by _____	
¨	2nd Teacher recommendation – Written by _____	
¨	Financial statement (sometimes required if you need a student visa)	
¨	Tick if the college has asked for midyear grades. Is there a form? YES	
¨	Other – Online Signature Form _____	
¨	Other – What? _____	

Ö **You are responsible for making certain official SAT and/or TOEFL scores have been sent from the testing company directly to the college.**

Ö **The application deadline is:** _____

Applications should be returned in as early as possible to maximize your chances of acceptance.
All applications must be completed no later than <u>two weeks</u> prior to the application deadline.

Counseling Office Only

Entered into database: **Date Mailed:** _____
Counselor comments: _____
_____